

Job Title HR Manager

Short Description At Alabama Credit Union, we love our team members just as much as we love our members. ACU seeks an HR Manager to ensure that all Human Resources functions are fulfilled at our locations across the state of Alabama and Florida. This includes administration of a full suite of benefits (it's a great package that you also get to use- see www.alabamacu.com/careers/employee-benefits for details), payroll, talent acquisition & talent management, HR-related training, job analysis, compensation analysis, employee relations, and compliance with the spectrum of laws that affect the employee lifecycle, pre-employment through post-employment.

Full Description At Alabama Credit Union, we love our team members just as much as we love our members. ACU seeks an HR Manager to ensure that all Human Resources functions are fulfilled at our locations across the state of Alabama and Florida. This includes administration of a full suite of benefits (it's a great package that you also get to use- see www.alabamacu.com/careers/employee-benefits for details), payroll, talent acquisition & talent management, HR-related training, job analysis, compensation analysis, employee relations, and compliance with the spectrum of laws that affect the employee lifecycle, pre-employment through post-employment. As important as all of these functions are, the HR Manager should prioritize ACU's people-centric and community-centric company culture and service-first philosophy while carrying out these functions, and should enthusiastically support and participate in our High-Performance Team strategy. The HR Manager will create and- along with the HR Team- implement programs and policies that support the goals of the organization. This position reports to the Vice President – HR & Compliance. We want someone who is well-rounded and prepared to effectively manage a team, and who will be able to display unwavering commitment to our Core Behaviors of One Team, Commitment, Adaptability, Communication, and Engagement. If you have a strong eye for the details, a knack for distilling the relevant information to present to the company's leadership team, and the ability to coach your team to support the organization's needs, please let us know more about you by applying today. If you do NOT enjoy detailed work, or if managing people is not your thing, you should probably decide to pass on this one.

We're looking for someone who can bring the following to the table:

- Bachelor's degree in Human Resources, Organizational Development, or another related field required. Master's degree is a plus.
- PHR or SHRM-CP required (SPHR or SHRM-SCP candidates preferred)
- 5+ years of experience in a variety of Human Resources topics, including payroll, talent acquisition, benefits administration, employee relations, and compensation analysis, with 3+ years of managing a team strongly preferred
- Great Microsoft Office skills (Word, Excel, PowerPoint) and Adobe Professional/Foxit Reader skills
- Good presentation skills

- Great organization skills
- Thorough comprehension and knowledge of proper application of HR laws; the highest sensitivity to confidentiality
- Experience working with and configuring HRIS software
- Extensive knowledge of federal, state, and local laws, tax laws, and application to applicable practices
- Excellent communication and team-building skills

Education	Bachelor's degree in HR, Organizational Development, or a related field
Additional Comments	Apply at www.alabamacu.com/Careers before Sunday, May 9.
Credit Union	Alabama Credit Union
State	Alabama
Contact Name	Brandi McKinney
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Phone	205-469-5730
Fax	
Expiration Date	05/09/2021