

Job Title	Accounting Manager
Short Description	<p>Purpose:</p> <p>To oversee all accounting functions of the credit union and to ensure the accuracy of credit union financials and all supporting detail.</p>
Full Description	<p>Essential Duties and Responsibilities:</p> <ul style="list-style-type: none"> • Perform all budgeting, financial reporting, product and services forecasting and analysis (data metrics) and department self-audit procedures, to ensure the financial safety and soundness of the credit union. • Oversee the accounting operations of the credit union and ensure they maintain compliance with GAAP, NCUA regulations and all other applicable laws and regulations. • Review and post all daily and monthly general ledger activity. • Perform all other accounting functions as requested by the CEO and/or ALCO or as otherwise needed. <p>Skills and Qualifications Required:</p> <ul style="list-style-type: none"> • Bachelor of Business Administration in Finance or Accounting is required. Minimum five years in accounting with a preference towards credit union accounting experience. • Expertise in Microsoft Excel. Proficiency in both Microsoft Word and Outlook. Ability to use Adobe or other like software to complete fillable documents and to organize, edit or combine documents. Proficiency in Access a plus. • Ability to read, analyze and interpret general business periodicals, professional journals and technical procedures. Ability to organize thoughts in written, graph/chart/table, and oral form in a professional and grammatically correct manner, so that the recipient may easily understand the contents. • Ability to create and perform complex calculations involving multiple components from multiple sources. • Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.
Education	<ul style="list-style-type: none"> • Bachelor of Business Administration in Finance or Accounting is required.
Additional Comments	<p>The Accounting Manager position at Altamaha Federal Credit Union provides a great opportunity for professional growth and the ability to be a key part of a close-knit team whose mission is to deliver products, services and financial wellness outreach to enable our members to make informed and provident financial decisions.</p>
Credit Union	Altamaha Federal Credit Union
State	Georgia
Contact Name	Cheryl Spires
Email	cheryls@altamaha.org
Phone	912-427-8924
Fax	

Expiration Date

07/09/2021

Qualified candidates may apply at https://easyapply.co/job/accounting-manager-182?rcid=altamaha_org.