

Job Title

Business Analyst

Short Description**ABOUT CORPORATE ONE:**

Corporate One Federal Credit Union is one of the nation's largest and most progressive corporate credit union with more than \$3.8 billion in assets and serving more than 800 credit unions nationwide. We offer credit unions a full, innovative menu of payments, investments and funding services to help credit unions serve their members.

Employment with Corporate One includes being a part of a community dedicated to supporting the cooperative movement upon which credit unions were founded. We offer a friendly and casual environment and encourage innovation, collaboration, continual learning and accountability. Corporate One offers competitive compensation, liberal 401(k), quality health and ancillary benefits, and generous PTO and holiday schedules. If you want to be a part of our mission of serving credit unions nationwide, apply today.

POSITION PURPOSE:

Drives the business and technical requirement gathering to allow the organization to create a world-class product and delightful experiences for the members and employee facing systems. Elicits, analyzes, specifies, and validates the business requirements of stakeholders by interviewing stakeholders. Plays a pivotal role in ensuring the team's understanding of business requirements. Applies proven communication, analytical, and problem-solving skills to help the business make good technology decisions.

Full Description**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Collaborates with business stakeholders to determine project scope and vision. Conducts interviews to gather user requirements via workshops, questionnaires, surveys, site visits, workflow storyboards, use cases, scenarios, and other methods. Identifies and establishes scope to define project impact, outcome criteria, and metrics.
- Analyzes and verifies requirements for completeness, consistency, comprehensibility, feasibility, and conformity to standards. Translates conceptual user requirements into functional requirements in a clear manner that is understandable to the project team. Assist with the interpretation of user requirements into buildable options, and communicating those back to the business stakeholders. Develops and utilizes standard templates to accurately and concisely write stories, acceptance criteria, the definition of done, and definition of release.
- Manage and track the status of requirements throughout the project lifecycle; enforce and redefine as necessary. Communicate changes, enhancements, and modifications of business requirements- verbally or through written documentation - to project managers, sponsors, developers, and other stakeholders so that

issues and solutions are understood.

- Where applicable, develop prototypes of interfaces and attributes based on the user requirements. Collaborate in the planning, design, testing, and deployment of new applications, and enhancements to existing applications. Creates process and system models, specifications, diagrams, and charts to provide direction to developers and the project team. Develops and conducts peer reviews of the business requirements to ensure they are correctly interpreted.

- Prepare and deliver reports, recommendations, or alternatives that address existing and potential trouble areas in systems across the organization.

- Flexible to perform other duties and projects as assigned.

QUALIFICATIONS:

- Education: Bachelor's degree or an equivalent combination of education and experience. Education or certification in the field of IT, Software Development, is a plus.

- Experience: 3 to 5 years of related progressive experience in business and technical analysis, quality assurance, technical writing, project management, or product development is preferred. Five years of experience with Agile methodologies, analytics measurement and analysis, accessibility requirements and audits, and customer support desirable. Experience overseeing the design, development, and implementation of software solutions, systems, or products

- Specific Job Knowledge and Skills Required: Skill in business analysis. Understanding of application development and software development life cycle concepts. Ability to create systematic and consistent requirements specifications in both technical and user-friendly language.

- Technology Skills Required: Fluency with Microsoft Word, Excel, Visio, and Powerpoint. Strong knowledge of low code platforms and iPaaS systems and philosophy, OutSystems, and Flowgear preferred. Experience with Azure DevOps and Microsoft .NET C# development. Familiarity with Balsamiq, SQL, Salesforce, Pardot, Google Analytics, PowerBI, HTML/CSS preferred.

- Required Competencies & Values: Competency performance expectations are commensurate with position and include change readiness, communication, continuous learning and improvement, creative thinking and problem solving, and ownership and accountability. Organizational Values include integrity, commitment, excellence, and team spirit.

Education

Bachelor's degree or an equivalent combination of education and experience. Education or certification in the field of IT, Software Development is a plus.

Additional Comments

Corporate One FCU is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity, sexual orientation, national origin, disability, or protected Veteran status.

TO APPLY:

Please apply on-line at <http://www.corporateone.coop/About-Us/Job-Opportunities.aspx>

Company site: www.corporateone.coop.

Credit Union

Corporate One Federal Credit Union

State

Florida

Contact Name

Roberta Rayford

Email

rrayford@corporateone.coop

Phone

904-861-6816

Fax**Expiration Date**

11/23/2020