

<b>Job Title</b>	VP of Finance and Accounting
<b>Short Description</b>	The VP of Finance and Accounting is responsible for directing, coordinating, maintaining, and controlling an accounting system, liquidity position, and reporting system that properly and accurately reflects the financial position of the Credit Union. This role functions as a member of the Senior Management Team, participates in establishing and implementing major goals and objectives of the CU, and serves as a resource in all aspects of accounting, financial reporting, and liquidity management; ensures accurate internal and external reporting of financial transactions to all relevant regulatory agencies; manages accounting and finance-related projects; attends and participates in ALCO meetings; ensures accounting activities are in compliance with established legal, regulatory, and CU procedures.
<b>Full Description</b>	Responsibilities include developing short and long-term goals and objectives for the Accounting & Finance Departments; Developing and implementing operational plans, policies, and procedures for the Department which further Credit Union objectives; Continually evaluating established policies and procedures and updates or modifies them as necessary; Ensuring that policies are in accordance with evolving regulations, legal requirements, and industry trends; Managing financial information and control systems, including general ledger, budgeting, cost allocation, mortgage accounting, and other subsystems; Periodically reviewing management's information needs and modifies reporting as needed; managing of all aspects of the CU general ledger, including cash and due from financial institutions, investments, accounts receivable, prepaids and accruals, payroll, fixed assets, mortgage loans, loan participations, and investments; preparing, maintaining and reporting of internal and external financial records and analyses; Overseeing development and preparation of daily, monthly, annual, and other financial statements and reports, including reports to the Board of Directors; Performing cost analyses, ratio and trend analyses, analysis of new products and services, and other comparative examinations. Detects and analyzes trends in financial data; Accurate completion of all regulatory filings; Accurate completion of all tax filings; Helping prepare general budget and all operation budgets; monitoring and forecasting current and future cash position; Assisting in management of liquidity and interest rate risk; Preparing reports and analyses of departmental and branch operations and performance; Providing leadership to department personnel through effective objective setting, delegation, and communication; Conducting performance appraisals as required; Establishing and maintaining effective business relations with vendors, outside auditors and regulators, and with professional trade groups.
<b>Education</b>	Bachelor's degree in accounting.
<b>Additional Comments</b>	Advanced degree and CPA are strongly preferred; Seven to ten years of related progressive financial and/or accounting experience at a bank or credit union with assets > \$500 million required; Significant supervisory experience required.
<b>Credit Union</b>	Credit Union of Georgia

<b>State</b>	Georgia
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