

Job Title: President/Chief Executive Officer

Short Description: Credit Union of Atlanta is seeking an experienced financial services professional to succeed its retiring President/CEO.

Full Description: Essential Functions and Responsibilities

1. Directs all credit union operations, which include planning and implementing programs, policies and procedures.
2. Individually and/or through subordinates, provides strategic and/or administrative direction and management in all credit union functions to include accounting, ALM/interest rate risk management, business development, compliance, facilities management, finance, human resources, investments, lending, marketing, operations, retail services, risk management, and security.
3. Responsible for conducting him-/herself in a professional manner consistent with the credit union's image and mission statement; ensures the entire staff treats members, colleagues and subordinates with the utmost respect, courtesy and sensitivity to their privacy.
4. Promotes products and services, provide outstanding member service, and achieve the goals of the credit union.
5. Develops, recommends, and implements financial policies and procedures.
6. Ensures that the credit union is in compliance with all federal and state laws and regulatory agencies as applicable.
5. Develops, recommends, and implements financial policies and procedures.
6. Ensures that the credit union is in compliance with all federal and state laws and regulatory agencies as applicable.
7. Recruits and selects quality applicants for management vacancies, ensuring that the credit union is adequately staffed with competent employees.
8. Supervises the formulation of a budget for the credit union that is consistent with the overall strategic plan.
9. Evaluates the job performance of credit union management to ensure quality service to members.
10. Conducts management meetings on a regular basis to ensure the dissemination of information, exchange of ideas, resolution of problems, discussion of trends, etc. Ensure that the information is communicated throughout the credit union.
11. Ensures adequate equipment, supplies and working space are available.
12. Conducts business development activities to promote the growth and development of the credit union, builds positive relationships with the field of membership and with appropriate trade associations and organizations.
13. Presents compensation philosophy to the Board. Plans and establishes appropriate wage and salary structure in accordance with that philosophy.
14. Plans and oversees the employee benefit program, balancing internal demands and equity in the marketplace and costs.
15. Manages security and safety for the credit union, with responsibility to analyze security and safety policies and procedures, and alerts staff of any changes in a timely manner.
16. Reports to the Board on a monthly basis the condition of the credit union and any items needing the Board's attention.

Education: Bachelor's degree in Business Administration or related field is required. Master's degree preferred.

Additional Comments: Credit Union and Community Detail In its 95th year of service and one of the oldest credit unions in the country, Credit Union of Atlanta (CUA) was chartered in 1928 to serve the employees of the City of Atlanta. CUA now also serves employees of Fulton County, Atlanta Public Schools, and several other select employer groups, and the community at large through our connection with the Getting Ahead Association. A member of Inclusive, formerly the National Federation of Community Development Credit Unions, and certified as a Community Development Financial Institution (CDFI) and a Minority Depository Institution (MDI) by the National Credit Union Administration, the credit union has grown to over \$81 million in assets, and is poised to branch out into the larger community to provide the products and services its members need to help reach their financial goals. Credit Union of Atlanta is situated in the heart of the West End, Pittsburgh, Adair Park, Mechanicsville, Ashview Heights, Castleberry Hill, and Governmental District sections of Atlanta, and is positioned to become a key provider of financial services to this growing hub of residential and commercial life and the surrounding communities.

Credit Union: Credit Union of Atlanta

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Expiration Date: 04/30/2023