

Position Opening Notice

Position: Deposit Operations Manager

Availability: Monday-Friday

Location: eHQ/ Account Operations

Reports To: AVP/Account Operations

Duties: The primary function of this position is to assist the Credit Union in achieving its vision to become the preferred financial service provider for all members. Responsible for coaching front-line Assistant Managers & Managers to meet compliance and operational requirements as it relates to deposit accounts and account operations. Responsible for the oversight and management of special accounts (including but not limited to IRAs, Rep Payee, Business Accounts, UTMA accounts, etc), online account opening, ACH's, mobile check capture, debit card rejects, payroll deduction, manual payrolls, etc.

Qualifications: Four year college degree in Business, Finance, Accounting or related field; a minimum of three years similar or related progressive experience; or a combination of education and experience. Requires at least one year of supervisory experience. Will be required to obtain IRA Expert Certification. Must possess the ability to problem solve, conflict resolution and time management, excellent member service skills, also must be able to work well with all staff and management and perform as a member of a team.