

Loan Officer

Family First Credit Union

Loan Officers at Family First Credit Union ensure timely and accurate input of loans requested by our members. The loan officer's primary function is to proactively communicate with members regarding their requests and obtain necessary documents as stipulated by the Branch Manager. Additionally, the loan officer will offer products and services that will strengthen the members' financial status.

Responsibilities

- Input loan requests in Loan Operating System
- Process approved loans
- Input title information in electronic title system
- Process GAP claims
- Obtain Payoffs
- Offer ancillary products and services
- Other clerical duties

Qualifications

- 1 – 2 yr. experience in loan department
- Excellent communication skills
- Detail oriented
- Ability to work independently

Job Type: Full-time

Please send resume to search@ffcuga.org