

**Job Title**

SVP, General Counsel

**Short Description**

This position is responsible for the Credit Union's Legal Department and providing oversight of Internal Audit, Compliance, Business Continuity/Disaster Recovery, Vendor Management, Risk, Physical Security, Fraud, Loss Prevention, and Governmental Affairs. The SVP, General Counsel is accountable for ensuring the ongoing confidence among senior leadership, board of directors, and regulators in the safety and soundness of controls which demonstrate compliance to applicable rules/regulations and mitigation of undesired risks, preventing the Credit Union from exposure to financial losses and/or reputational compromise. At the core, the SVP, General Counsel will work closely with other senior executives to deliver passionately on the Credit Union's strategic vision, navigating demanding and complex tasks, while also serving as a strategist and critical thought-partner. Overall protection of the Credit Union, its mission, vision, employees, and members will be crucial to prolonged success.

**Full Description**

Essential Functions:

Advise executives, leadership, board members, and employees on laws, rules, and regulations pertaining to the Credit Union

Responsible for review, negotiation, tracking, and centralization of all contracts and legal agreements entered into on behalf of the Credit Union

Responsible for compliance with all laws and areas of regulatory compliance (Including preparation for \$10 billion CFPB threshold) for all operating areas within the Credit Union, including any necessary policy modifications to ensure compliance

Address legal issues as needed by various operational divisions throughout the Credit Union, including but not limited to employment law, vendor management, privacy, etc.

Ensure timely communication/action to any regulatory agency and/or law enforcement on issues pertaining to the Credit Union

Contribute to the strategic and business planning process, including providing recommendations to executives and board members on an overall risk management framework consistent with the business and operational goals of the Credit Union

Manage all aspects of the Bank Secrecy Act Compliance Program including Bank Secrecy Act, USA Patriot Act, Anti-Money Laundering, OFAC Monitoring Programs, and Member Identification Program compliance • Research, evaluate, and monitor supplier relationships, including outside counsel

Represent the organization and/or its officials in various legal proceedings

Provide counsel regarding any product development that

occurs within the Credit Union  
 Offering leadership and strategic direction within Governmental Affairs for effective political advocacy  
 Overseeing the development of the Credit Union's strategy and objectives involving state and federal government authorities and resource allocation  
 Coordinate with the executive team to develop risk management policies/practices and make clear and concise presentations to executives, board members, and operational areas within the Credit Union on compliance to applicable statues and regulations, as well as the adherence to sound risk management practices and compliance  
 Represent the Credit Union in appropriate professional forums on Legal and ERM issues and idea exchanges  
 Organize and provide training to staff, management, and leadership with respect to ongoing ERM developments and issues facing the Credit Union  
 Develops and maintains the credit union's risk analysis to assess internal/external concerns and risks to the credit union while recommending strategies to mitigate such risks  
 Ensures that the credit union appropriately documents and updates its overall risk assessments including but not limited to:  
 Credit  
 Interest Rate  
 Financial  
 Compliance  
 Legal  
 Reputational Risk  
 Maintain a working knowledge along with providing guidance of the regulatory framework established by the GDBF, NCUA, and FFIEC while overseeing the internal application/compliance or risk within the Credit Union's policies, procedures, and processes

**Education**

Juris Doctorate

**Additional Comments**

Who you are:

Required: Bachelor's degree from an accredited university or college

Required: Juris Doctorate from an ABA accredited law school

Required: Licensed with the State Bar of Georgia, or complete the licensing requirements within a negotiated timeline

Required: 7+ Years related experience in legal and regulatory compliance within Credit Unions and/or other financial institutions, or a governing regulatory agency

Preferred: Credit Union Compliance Expert (CUCE) Designation

Preferred: Financial Risk Manager (FRM) Certification

**Credit Union**

LGE Community Credit Union

**State**

Georgia

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