

Job Title	Mortgage Loan Officer
Short Description	This role is responsible for building connectivity to sell residential mortgage solutions to prospective new members by offering a full line of mortgage products including Conventional, VA, FHA, USDA, and Jumbo loans. In addition, this role will focus on delivering the credit union's commitment to provide exceptional legacy service by delivering a world class member experience.
Full Description	<p>Essential Duties and Responsibilities</p> <p>Primary function is origination of Real Estate applications with prospective members Develop referral contacts Enter new applications, maintain communication with applicants, and follow up with applicants and internal departments from application to closing Educate applicants on mortgage process and the real estate market Maintain knowledge of Orlando Credit Union policies and procedures May perform other duties as assigned.</p> <p>Education, Skills and Abilities Summary Licensed through NMLS in Florida (required) Required 3 years' experience in mortgage origination and sales (preferred) Familiarity with Reg Z and lending compliance (required) Comprehensive understanding of real estate lending products (required) Ability to read and interpret Credit Reporting data Associates Degree or higher in Business, Finance or related field (preferred) Demonstrated verbal, mathematical and written communications skills (required) Display accuracy and professionalism (required) Experience with Episys Quest (Symitar) (desired) Proficiency in Microsoft Office (preferred) Successful background screening, drug test, and acceptable credit quality. (required) Must be self-starter with the ability to provide results with limited supervision Must be able to communicate and interact with all levels of the organization Must be able to communicate with a wide variety of third-party vendors and branch support teams Support and promote all credit union initiatives</p> <p>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and /or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>Physical Demands and Working Conditions</p>

Physical Functions: Physical requirements involve performing general office activities. This role will be required to regularly stand, sit, and talk for long duration. The role will also frequently walk, reach with hands and arms, and will occasionally lift up to 25 pounds.

Working Environment: Normal climate-controlled office setting with moderate noise.

Orlando Credit Union is an Equal Opportunity Employer and all aspects of employment including the decision to hire, promote, discipline, or discharge, will be based on merit, competence, performance, and business needs. We do not discriminate on the basis of race, color, religion, age, national origin, ancestry, physical or mental disability, medical condition, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.

Education	Associates Degree or higher with 3 years of Mortgage experience
Additional Comments	
Credit Union	Orlando Credit Union
State	Florida
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Expiration Date	01/31/2021