

Job Title	Programmer /Analyst
Short Description	Responsible for developing, implementing, and maintaining custom applications and data reports for the Credit Union\'s core system and supporting information systems. Supports the business decision making process and strategic initiatives of the Credit Union by serving in a data consulting role as well as validating and ensuring the integrity of data.
Full Description	<p>Role:</p> <p>Responsible for developing, implementing, and maintaining custom applications and data reports for the Credit Union\'s core system and supporting information systems. Supports the business decision making process and strategic initiatives of the Credit Union by serving in a data consulting role as well as validating and ensuring the integrity of data.</p> <p>Essential Functions & Responsibilities:</p> <p>E 25% Develops, implements, and maintains custom applications for the Credit Union\'s core system</p> <p>E 20% Develops, implements, and maintains data reports that support the business decision making process and strategic initiatives of the Credit Union</p> <p>E 20% Validates and ensures the integrity of data in the Credit Union\'s core and supporting information systems used for the business needs of the organization</p> <p>E 20% Serves in a data consulting role to support the business decision making process and strategic initiatives of the Credit Union</p> <p>E 10% Document system processes, data reports, and developed applications to maintain operational efficiency within the organization</p> <p>N 5% Performs other job related duties as assigned</p> <p>Performance Measurements:</p> <ol style="list-style-type: none"> 1. Ensure prompt response and resolution to service issues related to the Credit Union\'s core system and supporting information systems. 2. Ability to communicate effectively with stake holders to properly scope and design solutions to service and data report requests. 3. Staying educated and informed on current and new programming languages, technologies, standards, and best practices. 4. Ability to manage multiple projects, priorities, and deadlines.

5. Expected to provide programming support during both normal business hours and on-call after normal working hours as needed.
6. Regular reliable attendance.
7. Demonstrate behaviors consistent with the Pen Air Core Values.

Knowledge and Skills:

Experience Three years to five years of similar or related experience.

Education Equivalent to a college degree (BS or BA in a relevant field).

Interpersonal Skills Work normally involves contacts with persons beyond immediate associates generally regarding routine matters for purposes of giving or obtaining information which may require some discussion. Outside contacts take the form of service to the public (members or vendors) requiring ordinary courtesy in providing assistance and information.

Other Skills Knowledge of structured programming, Windows programming environment, Symitar PowerOn, SQL architecture and reporting, HTML5 and JavaScript web development. Ability to think orderly, logically, and analytically with strong problem-solving skills.

Physical Requirements Light or low amount of physical exertion

Work Environment No adverse environmental working conditions noted.

This Job Description is not a complete statement of all duties and responsibilities comprising the position.

Education	Equivalent to a college degree (BS or BA in a relevant field).
Additional Comments	Candidates must apply at https://www.penair.org/careers/
Credit Union	Pen Air FCU
State	Florida
Contact Name	Cindy Witt
Email	wittci@penair.org

Phone	850-505-3200
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Expiration Date	03/23/2021
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