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| Job Title | Branch Manager/Member Services Manager (Hospital Branch) |
| Short Description | Provide primary leadership in day-to-day Hospital Branch operations. Regularly liaise between the Credit Union and Hospital departments to provide requested services. |
| Full Description | <p>Manage cash operations and support a full range of services to members and prospective members, to include new accounts and consumer loans. Operate independently with assigned consumer loan authority and integrate financial counseling in all interactions and transactions.</p> <p>Solve member problems and ensure members are promptly and professionally served. Ensure a high level of accuracy in Branch transactions. Train, direct and supervise staff. Perform teller function as needed.</p> <p>Maintain a win-win business relationship with TMH, Inc. Follow policy and procedure related to BSA, AML, MIP and TIL to ensure compliance with current regulations. Responsible for maintaining a harassment-free and discrimination-free workplace.</p> |
| Education | High School Diploma or equivalent. Financial Counselor Certification or ability to earn within timeframe established by Management. |
| Additional Comments | <p>Experience: Minimum 3 years experience in credit union or bank branch management. Or 5 years TMH Federal Credit Union experience.</p> <p>Supervisory experience required.</p> <p>Thorough knowledge of financial institution services and products; thorough knowledge of all related legal and regulatory requirements; thorough understanding of Branch functions, policies and procedures. Working knowledge of lending and financial software.</p> <p>Ability to remain calm, patient, objective and professional when presented with difficult situations. Excellent leadership and interpersonal skills; excellent verbal/written communication skills; excellent math skills, organizational abilities and attention to detail. Able to operate all related computer applications and business equipment.</p> <p>Drug Free workplace / EOE / M/F/V/D</p> <p>Please apply at https://www.tmhfcu.org/employment-application-1</p> |
| Credit Union | TMH Federal Credit Union |
| State | Florida |
| Contact Name | Maria Legate |

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|------------------------|--------------------|
| Email | mlegate@tmhfcu.org |
| Phone | 850-402-5301 |
| Fax | |
| Expiration Date | 12/31/2024 |