

# PUBLIC HEALTH POLICIES AND PROTOCOLS

REVISED APRIL 28, 2021

## Southeast Credit Union Conference & Expo (SCUCE)

June 16 - 18, 2021 | Hilton Bonnet Creek, Orlando, FL

### INTRODUCTION

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Safety is of the utmost importance at the Southeast Credit Union Conference & Expo (SCUCE). To that end, the League of Southeastern Credit Unions & Affiliates and the management of Hilton Bonnet Creek are taking pro-active steps to ensure your health and safety and minimize exposure to the COVID-19 virus during SCUCE for all participants. LSCU & Affiliates reserves the right to revise these policies and protocols at any time upon reasonable notice to meeting participants and to prohibit participation by any meeting participants that fail to comply with these policies and procedures.

### GENERAL

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- Counters, laptops, printers, tables, chairs, handrails, doorknobs, bathroom sinks, toilets and other furniture/equipment/areas with high traffic will be wiped down with antiviral and antibacterial agents frequently throughout the day by the hotel throughout the meeting space.
- In accordance with both Orange County, FL regulations and the policy of the Hilton Bonnet Creek, participants are always required to wear a mask indoors on hotel property (outside of individual sleeping rooms), except to eat and drink.
- The event will be conducted under a "no hugs, no handshaking" and minimum physical distance policy throughout the meeting area, including common areas, exhibit hall, meeting rooms and at social/meal functions.
- Signage to encourage pandemic-aware behavior will be posted throughout the meeting area.

### PRIOR TO CONFERENCE

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- Do not attend if you have tested positive for the COVID-19 virus within 14 days of the event or have been notified that you have been exposed to someone with the COVID-19 virus within 14 days of the event.
- Provide emergency contact information to LSCU & Affiliates during your registration process.
- Consider whether you may fall into one of the "higher risk" categories identified by public health officials before registering for the event.
- Do not travel if you are ill or not feeling well.

## **REGISTRATION**

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LSCU & Affiliates staff at the SCUCE Welcome Center will be required to wear face masks when interacting with participants.

## **EXPO HALL**

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- Wider aisles between booth rows to ensure each attendee can maintain proper physical distance.
- One-way aisles to manage flow of traffic in a clockwise direction.
- Exhibit hall will be thoroughly cleaned before it opens and after each event with anti-bacterial cleaning products and electrostatic misting. High touch areas will be cleaned ongoing.
- Hand sanitizer stations on each aisle of the exhibit hall and also in the area where food and drinks will be served.
- Queue lines with 3-foot distancing to control the flow of attendees into the exhibit hall.
- Booth size is increased to 10X10 to allow for more spacing of exhibitors within the booth.

## **MEETING ROOMS**

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- Chairs in meeting rooms will be set to allow for physical distancing.
- Hotel staff will wipe down all high-touch/high-traffic areas frequently throughout the day.

## **FOOD/BEVERAGE**

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- All food service will be either pre-packaged or served by hotel staff.
- Coffee and drink stations will be staffed with attendant, will be modified for self-service or may have single-use gloves provided.
- Seating at round tables during meals will be reduced for social distancing.
- Handwashing/sanitizing stations will be placed in all rooms where food is served.

## **HOTEL**

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- The hotel has re-trained the entire hotel staff on proper cleaning/disinfecting procedures, personal behavior, and use of personal protective equipment (PPE).
- Hand sanitizer is provided at multiple locations in the hotel, including throughout the meeting area.
- Queue spacing marks have been placed at all bars, restaurants, and retail locations to identify and encourage appropriate social distancing.

- The hotel has implemented an aggressive cleaning/disinfecting schedule for all public and "high touch" areas as well as guest rooms.
- Social distancing procedures have been implemented throughout the Hilton Bonnet Creek Hotel.
- Restaurants and other public areas have reduced their maximum capacities to allow for appropriate distancing based on state and local ordinances.
- [Hilton Bonnet Creek EventReady Playbook](#).

#### **ADDITIONAL INFORMATION**

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- Should you become ill during the event, please immediately advise the Duty of Care Officer by calling 703-623-7304, and self-isolate.
- Contact a local testing center, urgent care center or emergency room for instructions.
- Please practice good hygiene by washing your hands frequently or using sanitizing stations which will be located throughout the hotel and meeting space. We will continue to work with the hotel and local jurisdictions and make modifications to ensure the health and well-being of all attendees.

#### **COVID-19 TESTING SITES, URGENT CARE CENTERS, PHARMACIES, AMBULANCE, AND HOSPITALS CLOSE TO HILTON BONNET CREEK, ORLANDO, FL**

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- **Testing Sites.** Most testing sites will bill your insurance carrier for a COVID-19 test, but those without insurance should be able to obtain a free test.

**Buena Vista Urgent Care**

8216 World Center Drive, Suite D

Orlando, FL 32821-5400

Phone: 407-465-1110

Website: [Click Here](#)

*Travel time from the hotel is about 13 minutes/4.4 miles.*

**Urgent Care 24/7 Orlando**

2940 Mallory Circle, Suite 204-A

Celebration, FL 34747

Phone: 407-698-3330

Website: [Click Here](#)

*Travel time from the hotel is about 12 minutes/6.5 miles.*

*(Testing Sites cont.)*

**InTEAM Health**

11977 S Apopka Vineland Road

Orlando, FL 32836

Phone: 863-204-1616

Website: [Click Here](#)

*Travel time from the hotel is about 12 minutes/4.8 miles.*

*(Testing Sites continued.)*

**Orange County Convention Center COVID-19 Testing**

Destination Parkway Garage

5980 Destination Parkway

Orlando, FL 32819

[Map and Directions](#)

Website: [Click Here](#)

*Travel time from the hotel is about 15 minutes/9.9 miles.*

- **Urgent Care Centers**

**AdventHealth Centra Care Lake Buena Vista**

12500 South Apopka Vineland Road

Orlando, FL 32836

Phone: 407-934-2273

Website: [Click Here](#)

*Travel time from the hotel is about 13 minutes/4.7 miles.*

**Buena Vista Urgent Care**

8216 World Center Drive

Orlando, FL 32821

Phone: 407-465-1110

Website: [Click Here](#)

*Travel time from the hotel is about 13 minutes/4.4 miles.*

**Urgent Care 24/7 Orlando**

2940 Mallory Circle, Suite 204-A

Celebration, FL 34747

Phone: 407-698-3330

Website: [Click Here](#)

*Travel time from the hotel is about 12 minutes/6.5 miles.*

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- **Pharmacies**

**Walgreens**

5935 W Irmo Bronson Memorial Highway

Kissimmee, FL 34746

Phone: 407-396-1006

Website: [Click Here](#)

*(Pharmacies continued.)*

**CVS**

6085 W Irlo Bronson Memorial Highway

Kissimmee, FL 34747

Phone: 321-677-0349

Website: [Click Here](#)

- **Ambulance**

**The Reedy Creek Fire Fighters Association**

651 East Buena Vista Drive

Lake Buena Vista, FL 32830

Phone: 407-560-1962

*Available 24 hours a day.*

- **Hospitals**

**AdventHealth Celebration Health**

400 Celebration Place

Celebration, FL 34747

Phone: 1-888-240-6612

Website: [Click Here](#)

*Available 24 hours a day.*

*Travel time from the hotel is about 13 minutes/6.6 miles.*

**Dr. P. Phillips Hospital**

9400 Turkey Lake Road

Orlando, FL 32819

Phone: 407-351-8500

Website: [Click Here](#)

*Available 24 hours a day.*

*Travel time from the hotel is about 18 minutes/9.2 miles.*